



*The Krewe of St. Nicholas  
Auction*

ST. NICHOLAS SCHOOL AUCTION  
ITEM DONOR FORM  
FEBRUARY 18, 2012  
BESSIE SMITH CULTURAL CENTER

**Donor or Company Name** (as it should appear in the catalog) \_\_\_\_\_

Contact Person (not listed in the catalog) \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-Mail \_\_\_\_\_ Fax \_\_\_\_\_

Website address \_\_\_\_\_

Please check:  Business  Parent  Faculty/Staff  Alumnus/Year \_\_\_\_\_  Other \_\_\_\_\_

New Donor:  Yes  No

**Item Information**

Item Name & Description \_\_\_\_\_

Description of Item or Service Donated (for catalog) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Special Instructions of Restrictions \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\*Fair Market Value \$ \_\_\_\_\_ Expiration Date 2/18/2013 (unless otherwise specified) \_\_\_\_\_

St. Nicholas Representative \_\_\_\_\_ Rep. Phone \_\_\_\_\_

My donation (certificate/item) is attached  Brochure, photo, etc., enclosed

Item to be picked up by St. Nicholas representative – Date \_\_\_\_\_ Time \_\_\_\_\_

St. Nicholas has my permission to make a certificate

**For Office Use Only**

Category \_\_\_\_\_ Item # \_\_\_\_\_ Catalog # \_\_\_\_\_

*\*The IRS requires that donors place their own value, for taxation purposes, on a donation of this type. In certain cases, particularly with items worth \$5,000 or more, a certified appraisal or other documentation may be required. Many thanks!*

**Auction Coordinator:** Dexter Cantelou, (423) 899-1999 or dcantelou@stns.org  
7525 Min Tom Road, Chattanooga, TN 37421-1835 | Fax: (423) 899-0109

**Auction Coordinator:** White Copy | **Committee Chair:** Yellow Copy | **Donor:** Pink Copy